**Ortega PTO Executive Board Meeting**

**August 24th, 2022 in person**

**PTO Executive Board Voting Members (X by the name of all in Attendance):**

| Attended | Position | Name |
| --- | --- | --- |
| X | President | Maria Jackson |
| X | Vice President | Rachel Merlo |
| X | Co-Treasurer | Megan Close |
|  | Co-Treasurer | Katharine (KC) Fletcher |
| X | Secretary of Communications | Andriana Antoniou |
| N/A | Secretary of Recording Keeping | *Open position* |
|  | Technology Coordinator | Dave Geller |
| X | Co-Activities | Lisa McNichol |
| X | Co-Activities | Julie Cotter |
|  | Co-Activities | Jamie Warden |
| N/A | Volunteer Coordinator | *Open position* |
| X | TK-2nd Grade Rep. | Christine Bell |
| X | 3rd-5th Grade Rep. | Christina Redfiled |
| X | Parent Council Rep. | Dawn Rege |
| X | Fundraising Coordinator | Amanda Gavin |
| X | Fundraising Coordinator | Jasmine Sartain |

**Advisors Present (principal and teachers are non- voting members):**

Patrick Jackson-Principal

**Quorum (place an X by yes or no): \_x YES \_\_\_NO**

The president called the meeting to order at 6:33pm.

| **Motions/Votes Approved:**   * June Meeting Minutes Approved * August Agenda Approved * 2022-2023 Proposed Budget Approved |
| --- |

**Guest Speakers:**

None

**Reports**

**President’s Report:**

* Fog Fest Volunteers Needed

Maria sending email

**Principal’s Report:**

* Garden Fellow starts tomorrow (8/25)

Classes start in about 2wks

* Art

Guidance for job posting

* **Back to School Night**

Community Style

6-7pm open classrooms/library/etc

7-7:30 PTO general meeting

* **Sign up for Volunteers at B2SN**

Raffle Disney Tickets-end of the meeting

* Volunteers are allowed on campus again
* No restrictions regarding after school clubs

**Vice-President’s Report:**

* Rachel-reach out regarding fingerprinting event
* Results of the survey for PTO meetings going forward - 80% preferred Tuesdays - so meeting will remain the 1st Tuesday of each month
* Walk a Thon-October 14th

Buttons need to get started

Papers need to be sent home 9/6

**Activities Report:**

* Movie Night Dates

Julie/Lisa will send dates

* Movie Night-we still need volunteers!
* 427 students
* 23 teachers

**Treasurer’s Report:**

* Budget Review

Proposal to increase Art stipend to $25,000

- hope to propose at Sept. 21st school board meeting

* “Classroom Maintenance Supplies”-focus for specific items for classrooms.
* Discussed further line item by line item. See attached copy of proposed budget.

Maria motioned to approve new 2022/2023 budget

Megan second and all were in favor.

Meeting closed at approximately 9:37PM.

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The next PTO meeting will be on Tuesday, September 6, 2022, at 6:30 P.M. via Google Meets

Submitted by Rachel Merlo.