**Ortega PTO Executive Board Meeting**

**January 10, 2023 via GoogleMeets**

**PTO Executive Board Voting Members (X by the name of all in Attendance):**

| Attended | Position | Name |
| --- | --- | --- |
| X | President | Maria Jackson |
| X | Vice President | Rachel Merlo |
| X | Co-Treasurer | Megan Close |
| X | Co-Treasurer | Katharine (KC) Fletcher |
| X | Secretary of Communications | Andriana Antoniou |
| N/A | Secretary of Recording Keeping | *Open position* |
|  | Technology Coordinator | Dave Geller |
| X | Co-Activities | Lisa McNichol |
| X | Co-Activities | Julie Cotter |
| X | Co-Activities | Jamie Warden |
|  | Volunteer Coordinator | Rebecca Akmese |
| X | TK-2nd Grade Rep. | Christine Bell |
| X | 3rd-5th Grade Rep. | Christina Redfiled |
| X | Parent Council Rep. | Dawn Rege |
| X | Fundraising Coordinator | Amanda Gavin |
| X | Fundraising Coordinator | Jasmine Sartain |

**Advisors Present (principal and teachers are non- voting members):**

Patrick Jackson

**Quorum (place an X by yes or no): \_x YES \_\_\_NO**

The president called the meeting to order at 6:35pm.

| **Motions/Votes Approved:*** December Meeting Minutes Approved
* January Agenda Approved
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| --- |

**Guest Speakers:**

* None

**Reports**

**President’s Report:**

* Have a volunteer coordinator - Monika and Rebecca - Thanks Julie

**Principal’s Report:**

* Rain storms - some leaks
* Art Teacher
	+ Needs help with classroom management; needs a curriculum
	+ Lily Hart - email her about her availability; if not send email to the Board to decide
		- Pro-rate the pay

**Vice-President’s Report:**

* Readathon
	+ 99 Pledges again
	+ February - goes for 3 weeks
	+ Ends on National reading day
* Chess Club, Junior Chefs - low enrollment
	+ They were going to postpone the classes for a couple of weeks

**Treasurer’s Report:**

* Original Works - $1300
* Fog Fest - $2200
* Voluntary - $330 - YTD: 12,000

**Fundraising Report:**

* Auction - May 4
	+ Big3 Item: Spindrift 2 of 3 - week camp - for 9 year olds and 4-7 year olds
		- Working on the next 2; i.e. Universal Studios
	+ Solicitation Workbook - Amanda to send out soon
	+ Room Parent Meeting January 20th at 8:30 for basket process
* Ukele classes - Spindrift has no availability now

**Activities Report:**

* Talent Show:
	+ Have a lot of back stage and not the on stage
	+ Don’t have a ton of parent help - need at least 1 other parent
* 5th Grade Activities
	+ Bingo night instead of dinner
* PEF
	+ She would like to pass it along to someone else
	+ Gala Event - March 17, 2023

**Parent Council Rep:**

* Elna Flynn - May 12, 2023 - looking to finalize the location -
	+ Will share the nominations
* LCAP work
	+ Working on that

**TK-2nd Grade Rep:**

* Room parent meeting - Jan 20, 2023 - discuss baskets, ideas for teacher appreciation week
	+ Would be good to know where to turn in baskets and due dates, examples

**3rd - 5th Grade Rep:**

* Had some ideas for themes -
	+ We Think the World of You - multicultural
	+ Howdy Partner - partnership between parents and teachers/staff
	+ Real Heroes Teach - superhero theme
	+ Spring Training - sports theme

**Communications:**

* We do have volunteers for popsicles tomorrow
* Readathon - Rachel will send to Andriana
* Will spotlight after school programs
* Christina and Andriana - best public school in Pacifica - teacher response to what do you think is the best thing about Ortega. Then also student responses.

Meeting closed at approximately 7:30 PM.

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The next PTO meeting will be on Tuesday, February 7, 2023, at 6:30 P.M. via Google Meets

Submitted by Maria Jackson.