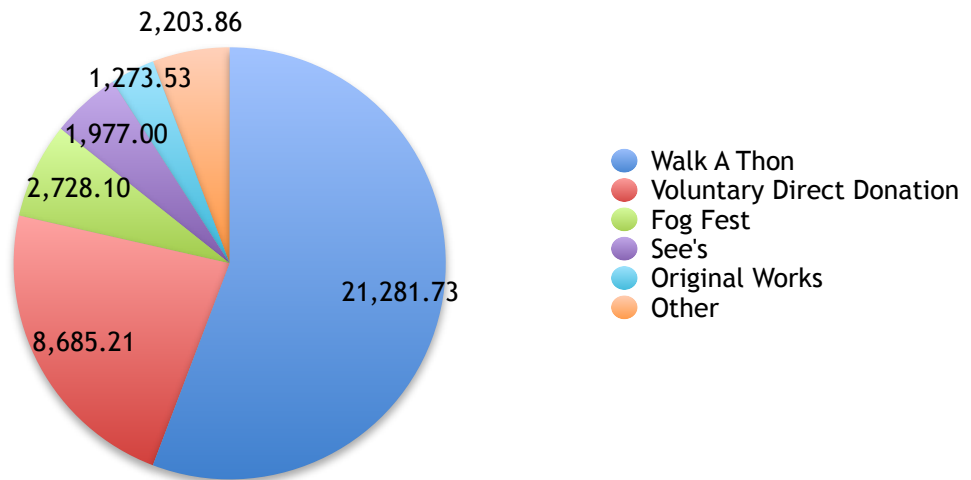


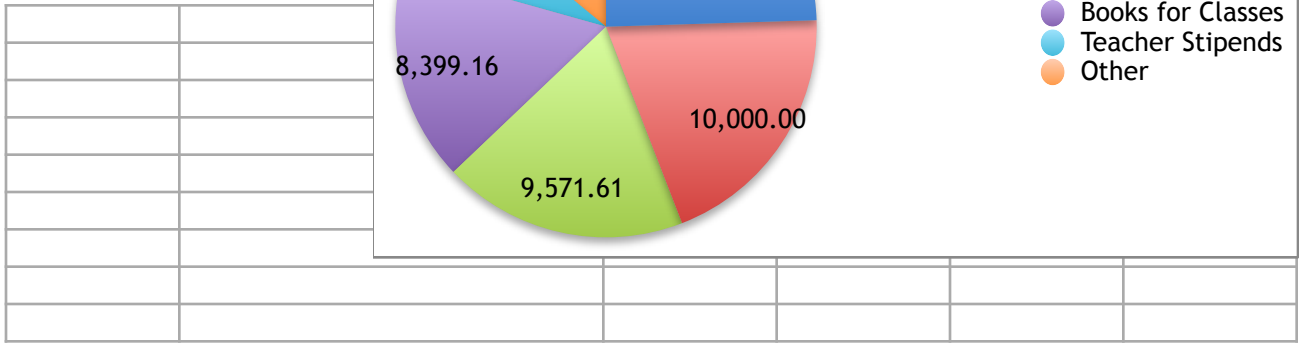
**ORTEGA ELEMENTARY SCHOOL PARENT TEACHER ORGANIZATION**  
**Treasurer's Report, 2018-2019 School Year**  
**As of November 30, 2018**

<b>Top 5 Fundraising Activities</b>	<b>\$</b>	<b>% of Total</b>
Walk A Thon	21,281.73	56%
Voluntary Direct Donation	8,685.21	23%
Fog Fest	2,728.10	7%
See's	1,977.00	5%
Original Works	1,273.53	3%
Other	2,203.86	6%
<b>Total Fundraising To Date</b>	<b>38,149.43</b>	<b>100%</b>
<b>% of Full Year Goal</b>	<b>42%</b>	



<b>Top 5 Expenditures</b>	<b>\$</b>	<b>% of Total</b>
Science	12,500.00	25%
Computer Aide	10,000.00	20%
Art	9,571.61	19%
Books for Classes	8,399.16	16%
Teacher Stipends	3,372.84	7%
Other	7,154.26	14%
<b>Total Expenditures To Date</b>	<b>50,997.87</b>	<b>100%</b>
<b>% of Full Year Goal</b>	<b>39%</b>	








**ORTEGA ELEMENTARY SCHOOL PARENT TEACHER ORGANIZATION**

**Summary of Transactions**

**For the 2018 - 2019 School Year**

CATEGORY/LINE ITEM	Total Revenue Earned	Expenditures	Net Revenue/ Cost	Budget	Over/ (Under) Budget	Previous Year Net Revenue	Year Over Year Difference
<b>FUNDRAISING</b>							
	-	-	-		-	-	-
Art - Original Works	4,035.31	(2,761.78)	1,273.53		1,273.53	1,848.61	(575.08)
Box Tops	-	(13.65)	(13.65)		(13.65)	756.10	(769.75)
Scrip	11.52	-	11.52		11.52	757.66	(746.14)
Fall/Spring Fundraiser	-	-	-		-	3,380.20	(3,380.20)
Fog Fest Booth	2,728.10	-	2,728.10		2,728.10	2,586.00	142.10
Halloween Candy Program	-	-	-		-	314.00	(314.00)
Open House - \$1 Raffle	-	-	-		-	10,143.84	(10,143.84)
Open House - Basket Auction	-	-	-		-	14,300.14	(14,300.14)
Open House - Big 3 Raffle	-	(245.00)	(245.00)		(245.00)	3,052.80	(3,297.80)
Photo Fundraiser	-	-	-		-	-	-
Popcorn	948.00	(674.07)	273.93		273.93	1,503.64	(1,229.71)
Read A Thon	-	-	-		-	14,134.23	(14,134.23)
Restaurant Fundraisers	1,043.25	(12.00)	1,031.25		1,031.25	1,397.54	(366.29)
See's Candy	7,503.01	(5,526.01)	1,977.00		1,977.00	2,872.73	(895.73)
Serramonte (It's a Trip)	-	-	-		-	1,200.00	(1,200.00)
Shoparoo	-	-	-		-	218.30	(218.30)
Spiritwear	4,414.30	(4,531.00)	(116.70)		(116.70)	220.25	(336.95)
Sponsorship/Donations	-	-	-		-	80.00	(80.00)
Voluntary Direct Donation Campaign	8,707.27	(22.06)	8,685.21		8,685.21	25,832.13	(17,146.92)
Walk A Thon Pledges	17,463.42	(125.08)	17,338.34		17,338.34	14,676.14	2,662.20
Walk-A-Thon Carnival	8,044.45	(4,101.06)	3,943.39		3,943.39	3,516.37	427.02
Disneyland Raffle	-	-	-		-	1,183.20	(1,183.20)
Blue Hat	570.00	-	570.00		570.00	570.00	-
Craft Fair	932.51	(240.00)	692.51		692.51	692.51	-
<b>TOTAL FUNDRAISING</b>	-	-	-	90,000.00	(90,000.00)	-	-
<b>TOTAL FUNDRAISING</b>	<b>56,401.14</b>	<b>(18,251.71)</b>	<b>38,149.43</b>	<b>90,000.00</b>	<b>(51,850.57)</b>	<b>105,236.39</b>	<b>(67,086.96)</b>

# ORTEGA ELEMENTARY SCHOOL PARENT TEACHER ORGANIZATION

## Summary of Transactions

For the 2018 - 2019 School Year

CATEGORY/LINE ITEM	Total Revenue		Net Revenue/ Cost	Budget	Over/ (Under) Budget	Previous Year Net Revenue	Year Over Year Difference
	Earned	Expenditures					
<b>ENRICHMENT ACTIVITIES</b>							
Art Class Supplies/After School Art Class	-	(2,071.61)	(2,071.61)	(2,500.00)	428.39	(2,314.58)	242.97
Art Teacher	-	(7,500.00)	(7,500.00)	(15,000.00)	7,500.00	(17,000.00)	9,500.00
Assemblies	-	-	-	(1,000.00)	1,000.00	-	-
Computer Aide	-	(10,000.00)	(10,000.00)	(20,000.00)	10,000.00	(20,000.00)	10,000.00
ESGI Software	-	(525.00)	(525.00)	(800.00)	275.00	(525.00)	-
Garden Program (Instructor)	-	(1,500.00)	(1,500.00)	(3,000.00)	1,500.00	(3,000.00)	1,500.00
Garden Program (Maintenance and Supplies)	-	(688.31)	(688.31)	(5,000.00)	4,311.69	(2,330.77)	1,642.46
Garden Chickens	-	(86.50)	(86.50)	(500.00)	413.50	(347.34)	260.84
P.E.	-	(1,500.00)	(1,500.00)	(3,000.00)	1,500.00	(3,000.00)	1,500.00
Professional Development	-	-	-	-	-	-	-
School Supplies	74.84	-	74.84	(1,000.00)	1,074.84	(901.69)	976.53
Science Program (Supplies and Fair)	-	-	-	(1,700.00)	1,700.00	(758.52)	758.52
Science Teachers	-	(12,500.00)	(12,500.00)	(25,000.00)	12,500.00	(25,000.00)	12,500.00
Teacher Stipends	354.00	(3,726.84)	(3,372.84)	(8,400.00)	5,027.16	(6,976.27)	3,603.43
Technology Maintenance/Replacement	-	(270.00)	(270.00)	(2,500.00)	2,230.00	(999.13)	729.13
Books for Classes	-	(8,399.16)	(8,399.16)	(8,400.00)	0.84	-	(8,399.16)
Field Trip - Entire School Experience	-	-	-	(10,000.00)	10,000.00	-	-
Student Technology	-	-	-	(3,000.00)	3,000.00	-	-
	-	-	-	-	-	-	-
<b>TOTAL ENRICHMENT ACTIVITIES</b>	<b>428.84</b>	<b>(48,767.42)</b>	<b>(48,338.58)</b>	<b>(110,800.00)</b>	<b>62,461.42</b>	<b>(83,153.30)</b>	<b>34,814.72</b>
<b>ACTIVITIES</b>							
5th Grade T-Shirts	-	-	-	(800.00)	800.00	(710.10)	710.10
Art Show	-	-	-	(200.00)	200.00	(78.13)	78.13
Beautification Project	-	-	-	(500.00)	500.00	-	-
Elna Flynn	-	-	-	(400.00)	400.00	(312.64)	312.64
Field Day	-	-	-	(750.00)	750.00	(346.25)	346.25
Hoe Down	-	-	-	(500.00)	500.00	(35.27)	35.27
Ice Cream Social	-	(265.38)	(265.38)	(200.00)	<b>(65.38)</b>	-	(265.38)
Insect Lore	-	-	-	(300.00)	300.00	(258.22)	258.22
Jump for Heart	-	-	-	(250.00)	250.00	-	-
Junior Olympics	-	-	-	(750.00)	750.00	(715.15)	715.15
Marine Mammal Center	-	-	-	(600.00)	600.00	(271.40)	271.40
Parent Meeting Receptions	-	(516.99)	(516.99)	(500.00)	<b>(16.99)</b>	(228.54)	(288.45)

Poetry	-	-	-	(1,800.00)	1,800.00	(1,800.00)	1,800.00
Read-A-Loud	-	-	-	(100.00)	100.00	-	-
Teacher Appreciation	-	-	-	(1,350.00)	1,350.00	(926.46)	926.46
Variety Show	-	-	-	(350.00)	350.00	857.03	(857.03)
Movie Night	2,343.77	(5,077.76)	(2,733.99)	(5,000.00)	2,266.01	239.90	(2,973.89)
Music Performances	-	-	-	(400.00)	400.00	-	-
Back-to-school Ice Cream Social	-	-	-	(250.00)	250.00	-	-
Camp Fire Fundraiser	162.25	(162.25)	-	-	-	-	-
<b>TOTAL ACTIVITIES</b>	<b>2,506.02</b>	<b>(6,022.38)</b>	<b>(3,516.36)</b>	<b>(15,000.00)</b>	<b>11,483.64</b>	<b>(4,585.24)</b>	<b>1,068.88</b>
<b>SELF-FUNDING ACTIVITIES</b>							
Field Trips	4,747.52	(5,292.00)	(544.48)	-	(544.48)	(1,161.55)	617.07
Field Trips - Kinders	1,969.00	(838.00)	1,131.00	-	1,131.00	(255.00)	1,386.00
Sculpting Class	2,418.00	(2,228.20)	189.80	-	189.80	279.00	(89.20)
Spanish Class	4,342.00	(4,192.00)	150.00	-	150.00	200.00	(50.00)
Yearbook	1,237.52	-	1,237.52	-	1,237.52	7,413.12	(6,175.60)
Social Studies Packet	-	-	-	-	-	(157.75)	157.75
Outdoor Ed	1,088.00	(1,088.00)	-	-	-	2.00	(2.00)
Chess Class	150.00	-	150.00	-	150.00	100.00	50.00
<b>TOTAL SELF-FUNDING ACTIVITIES</b>	<b>15,952.04</b>	<b>(13,638.20)</b>	<b>2,313.84</b>	<b>-</b>	<b>2,313.84</b>	<b>6,419.82</b>	<b>(4,105.98)</b>
<b>GENERAL EXPENSES</b>							
Bank Fees - General	-	-	-	-	-	(30.93)	30.93
Credit Card Merchant Fees	-	-	-	(500.00)	500.00	(625.90)	625.90
Interest Income	-	-	-	-	-	0.44	(0.44)
Other	521.32	(62.82)	458.50	-	458.50	0.09	458.41
Pacifica Education Foundation	-	-	-	(500.00)	500.00	(500.00)	500.00
Pacifica School Volunteers	-	-	-	(500.00)	500.00	(500.00)	500.00
Parcel Tax	-	-	-	-	-	(2,000.00)	2,000.00
PTO Operating Expenses	-	(1,915.27)	(1,915.27)	(2,000.00)	84.73	(1,901.15)	(14.12)
<b>TOTAL GENERAL EXPENSES</b>	<b>521.32</b>	<b>(1,978.09)</b>	<b>(1,456.77)</b>	<b>(3,500.00)</b>	<b>2,043.23</b>	<b>(5,557.45)</b>	<b>4,100.68</b>
<b>TOTAL EXPENDITURES - GENERAL FUND</b>	<b>19,408.22</b>	<b>(70,406.09)</b>	<b>(50,997.87)</b>	<b>(129,300.00)</b>	<b>78,302.13</b>	<b>(86,876.17)</b>	<b>35,878.30</b>
TOTAL FUNDRAIING - GENERAL FUND	56,401.14	(18,251.71)	38,149.43	90,000.00	(51,850.57)	105,236.39	(67,086.96)
<b>NET INCOME - GENERAL FUND</b>	<b>75,809.36</b>	<b>(88,657.80)</b>	<b>(12,848.44)</b>	<b>(39,300.00)</b>	<b>26,451.56</b>	<b>18,360.22</b>	<b>(31,208.66)</b>

<b>RESERVED FUNDS</b>					
	<b>Beginning Bal (6/30/18)</b>	<b>Revenue</b>	<b>Cost</b>	<b>Net Funds Raised</b>	<b>Spending</b>
Popsicle Sales	2,670.25	3,152.00	(2,377.44)	3,444.81	
5th Grade Fundraising	3,537.35	-	-	3,537.35	
Total 5th Grade	6,207.60	3,152.00	(2,377.44)	6,982.16	-
Birthday Books	308.59	288.00	-	596.59	
Library (Book Fair)	3,176.50	5,663.33	(5,179.07)	3,660.76	
Principal's Fund - Amazon Revenue	765.75	237.96	-	1,003.71	
Reserved Funds	30,000.00	-	-	30,000.00	
Reserved - Water Fountain	5,000.00	-	(2,825.27)	2,174.73	
Eco Ambassador Grant	4,014.00	-	-	4,014.00	
<b>TOTALS</b>	<b>49,472.44</b>	<b>9,341.29</b>	<b>(10,381.78)</b>	<b>48,431.95</b>	<b>-</b>
Check	49,472.44				
	0.00				



<b>Ending Balance</b>
3,444.81
3,537.35
6,982.16
596.59
3,660.76
1,003.71
30,000.00
2,174.73
4,014.00
<b>48,431.95</b>
48,431.95

# ORTEGA ELEMENTARY SCHOOL PARENT TEACHER ORGANIZATION

## Statement of Financial Condition

For the 2018 - 2019 School Year

	Beginning of PTO Year		
	<u>6/30/2018</u>	<u>12/31/2018</u>	<u>Change</u>
<b>ASSETS</b>			
Cash & Equivalents	147,432.39	133,430.25	(14,002.14)
Accounts Receivable	682.55	-	(682.55)
Prepaid Expenses	-	-	-
Fixed Assets	-	-	-
<b>TOTAL ASSETS</b>	<b><u>148,114.94</u></b>	<b><u>133,430.25</u></b>	<b><u>(14,684.69)</u></b>
<b>LIABILITIES</b>			
Accounts Payable	795.67	-	(795.67)
Unearned Revenue	-	-	-
<b>TOTAL LIABILITIES</b>	<b><u>795.67</u></b>	<b><u>-</u></b>	<b><u>(795.67)</u></b>
<b>RETAINED FUNDS</b>			
General Fund	97,846.83	84,998.30	(12,848.53)
Temporarily Restricted Funds:			
Popsicle Sales	2,670.25	3,444.81	774.56
5th Grade Fundraising	3,537.35	3,537.35	-
Birthday Books	308.59	596.59	288.00
Library (Book Fair)	3,176.50	3,660.76	484.26
Principal's Fund - Amazon Revenue	765.75	1,003.71	237.96
Reserved Funds	30,000.00	30,000.00	-
Reserved - Water Fountain	5,000.00	2,174.73	(2,825.27)
Eco Ambassador Grant	4,014.00	4,014.00	-
<b>TOTAL RETAINED FUNDS</b>	<b><u>147,319.27</u></b>	<b><u>133,430.25</u></b>	<b><u>(13,889.02)</u></b>

**TOTAL LIABILITIES & RETAINED FUNDS**

148,114.94

133,430.25

(14,684.69)

-

-

-

**ORTEGA ELEMENTARY SCHOOL  
PARENT TEACHER ORGANIZATION  
CHECKING ACCOUNT RECONCILIATION  
Bank of America, Account Number 05795-02368  
12/31/2018**

Balance per Bank Statement, 12/31/2018			\$135,432.69	<b>A</b>
PLUS:	Total of Items received, not yet deposited			
		_____		
		_____		
		_____		
		_____		
			-	<b>B</b>
LESS:	Total Outstanding Checks (Checks not cashed)			
			(2,002.44)	<b>C</b>
		_____		
		_____		
			(2,002.44)	
Adjusted Bank Balance, 12/31/2018			\$133,430.25	
Balance per Check Ledger, 12/31/2018			133,430.25	<b>D</b>
Difference			-	<b>E</b>

- A** - Obtained amount from balance per bank (bank of America online)
- B** - Balance represents total of payments (checks & cash) received but not yet deposited and/or reflected by BofA as of period of time.
- C** - Confirmed that these checks were still outstanding as of the reconciliation date per BofA online.
- D** - Agreed amount to the check ledger.
- E** - As there is no difference between the adjusted bank balance and the ledger balance, the account is reconciled with no exceptions.