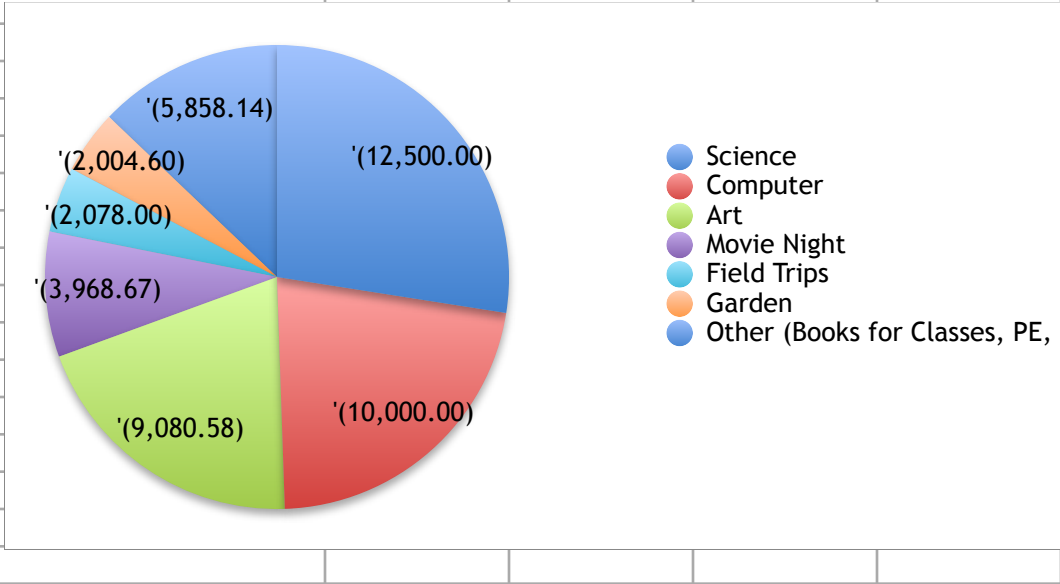


ORTEGA ELEMENTARY SCHOOL PARENT TEACHER ORGANIZATION		
Treasurer's Report, 2018-2019 School Year		
As of September 30, 2018		
Top 5 Expenditures	\$	% of Total
Science	(12,500.00)	27%
Computer	(10,000.00)	22%
Art	(9,080.58)	20%
Movie Night	(3,968.67)	9%
Field Trips	(2,078.00)	5%
Garden	(2,004.60)	4%
Other (Books for Classes, PE, Stipends)	(5,858.14)	13%
Total Expenditures To Date	(45,489.99)	100%
% of Full Year Goal	35%	



ORTEGA ELEMENTARY SCHOOL PARENT TEACHER ORGANIZATION

Summary of Transactions

For the 2018 - 2019 School Year

CATEGORY/LINE ITEM	Total Revenue Earned	Expenditures	Net Revenue/ Cost	Budget	Over/ (Under) Budget	Previous Year Net Revenue	Year Over Year Difference
FUNDRAISING							
	-	-	-		-	-	-
Art - Original Works	-	-	-		-	1,848.61	(1,848.61)
Box Tops	-	-	-		-	756.10	(756.10)
Scrip	3.41	-	3.41		3.41	757.66	(754.25)
Fall/Spring Fundraiser	-	-	-		-	3,380.20	(3,380.20)
Fog Fest Booth	-	-	-		-	2,586.00	(2,586.00)
Halloween Candy Program	-	-	-		-	314.00	(314.00)
Open House - \$1 Raffle	-	-	-		-	10,143.84	(10,143.84)
Open House - Basket Auction	-	-	-		-	14,300.14	(14,300.14)
Open House - Big 3 Raffle	-	(20.00)	(20.00)		(20.00)	3,052.80	(3,072.80)
Photo Fundraiser	-	-	-		-	-	-
Popcorn	454.00	(265.43)	188.57		188.57	1,503.64	(1,315.07)
Read A Thon	-	-	-		-	14,134.23	(14,134.23)
Restaurant Fundraisers	-	(12.00)	(12.00)		(12.00)	1,397.54	(1,409.54)
See's Candy	-	-	-		-	2,872.73	(2,872.73)
Serramonte (It's a Trip)	-	-	-		-	1,200.00	(1,200.00)
Shoparoo	-	-	-		-	218.30	(218.30)
Spiritwear	1,039.18	(4,456.50)	(3,417.32)		(3,417.32)	220.25	(3,637.57)
Sponsorship/Donations	-	-	-		-	80.00	(80.00)
Voluntary Direct Donation Campaign	5,986.49	(22.06)	5,964.43		5,964.43	25,832.13	(19,867.70)
Walk A Thon Pledges	461.77	-	461.77		461.77	14,676.14	(14,214.37)
Walk-A-Thon Carnival	-	(900.00)	(900.00)		(900.00)	3,516.37	(4,416.37)
Disneyland Raffle	-	-	-		-	1,183.20	(1,183.20)
	-	-	-		-	-	-
TOTAL FUNDRAISING	-	-	-	90,000.00	(90,000.00)	-	-
TOTAL FUNDRAISING	7,944.85	(5,675.99)	2,268.86	90,000.00	(87,731.14)	103,973.88	(101,705.02)

ORTEGA ELEMENTARY SCHOOL PARENT TEACHER ORGANIZATION

Summary of Transactions

For the 2018 - 2019 School Year

CATEGORY/LINE ITEM	Total Revenue		Net Revenue/ Cost	Budget	Over/ (Under) Budget	Previous Year Net Revenue	Year Over Year Difference
	Earned	Expenditures					
ENRICHMENT ACTIVITIES							
Art Class Supplies/After School Art Class	-	(1,580.58)	(1,580.58)	(2,500.00)	919.42	(2,314.58)	734.00
Art Teacher	-	(7,500.00)	(7,500.00)	(15,000.00)	7,500.00	(17,000.00)	9,500.00
Assemblies	-	-	-	(1,000.00)	1,000.00	-	-
Computer Aide	-	(10,000.00)	(10,000.00)	(20,000.00)	10,000.00	(20,000.00)	10,000.00
ESGI Software	-	(525.00)	(525.00)	(800.00)	275.00	(525.00)	-
Garden Program (Instructor)	-	(1,500.00)	(1,500.00)	(3,000.00)	1,500.00	(3,000.00)	1,500.00
Garden Program (Maintenance and Supplies)	-	(418.10)	(418.10)	(5,000.00)	4,581.90	(2,330.77)	1,912.67
Garden Chickens	-	(86.50)	(86.50)	(500.00)	413.50	(347.34)	260.84
P.E.	-	(1,500.00)	(1,500.00)	(3,000.00)	1,500.00	(3,000.00)	1,500.00
Professional Development	-	-	-	-	-	-	-
School Supplies	74.84	-	74.84	(1,000.00)	1,074.84	(901.69)	976.53
Science Program (Supplies and Fair)	-	-	-	(1,700.00)	1,700.00	(758.52)	758.52
Science Teachers	-	(12,500.00)	(12,500.00)	(25,000.00)	12,500.00	(25,000.00)	12,500.00
Teacher Stipends	200.00	(1,131.42)	(931.42)	(8,400.00)	7,468.58	(6,976.27)	6,044.85
Technology Maintenance/Replacement	-	(270.00)	(270.00)	(2,500.00)	2,230.00	(999.13)	729.13
Books for Classes	-	(1,848.76)	(1,848.76)	(8,400.00)	6,551.24	-	(1,848.76)
Field Trip - Entire School Experience	-	-	-	(10,000.00)	10,000.00	-	-
Student Technology	-	-	-	(3,000.00)	3,000.00	-	-
TOTAL ENRICHMENT ACTIVITIES	274.84	(38,860.36)	(38,585.52)	(110,800.00)	72,214.48	(83,153.30)	44,567.78
ACTIVITIES							
5th Grade T-Shirts	-	-	-	(800.00)	800.00	(710.10)	710.10
Art Show	-	-	-	(200.00)	200.00	(78.13)	78.13
Beautification Project	-	-	-	(500.00)	500.00	-	-
Elna Flynn	-	-	-	(400.00)	400.00	(312.64)	312.64
Field Day	-	-	-	(750.00)	750.00	(346.25)	346.25
Hoe Down	-	-	-	(500.00)	500.00	(35.27)	35.27
Ice Cream Social	-	(265.38)	(265.38)	(200.00)	(65.38)	-	(265.38)
Insect Lore	-	-	-	(300.00)	300.00	(258.22)	258.22
Jump for Heart	-	-	-	(250.00)	250.00	-	-
Junior Olympics	-	-	-	(750.00)	750.00	(715.15)	715.15
Marine Mammal Center	-	-	-	(600.00)	600.00	(271.40)	271.40
Parent Meeting Receptions	-	(436.90)	(436.90)	(500.00)	63.10	(228.54)	(208.36)

Poetry	-	-	-	(1,800.00)	1,800.00	(1,800.00)	1,800.00
Read-A-Loud	-	-	-	(100.00)	100.00	-	-
Teacher Appreciation	-	-	-	(1,350.00)	1,350.00	(926.46)	926.46
Variety Show	-	-	-	(350.00)	350.00	857.03	(857.03)
Movie Night	842.51	(4,811.18)	(3,968.67)	(5,000.00)	1,031.33	239.90	(4,208.57)
Music Performances	-	-	-	(400.00)	400.00	-	-
Back-to-school Ice Cream Social	-	-	-	(250.00)	250.00	-	-
	-	-	-	-	-	-	-
TOTAL ACTIVITIES	842.51	(5,513.46)	(4,670.95)	(15,000.00)	10,329.05	(4,585.24)	(85.72)
SELF-FUNDING ACTIVITIES							
Field Trips	60.00	(2,138.00)	(2,078.00)		(2,078.00)	(1,161.55)	(916.45)
Field Trips - Kinders	-	-	-	-	-	(255.00)	255.00
Sculpting Class	2,418.00	(2,228.20)	189.80		189.80	279.00	(89.20)
Spanish Class	-	-	-	-	-	200.00	(200.00)
Yearbook	120.00	-	120.00		120.00	7,413.12	(7,293.12)
Social Studies Packet	-	-	-	-	-	(157.75)	157.75
Outdoor Ed	-	-	-	-	-	2.00	(2.00)
Chess Class	-	-	-	-	-	100.00	(100.00)
	-	-	-	-	-	-	-
TOTAL SELF-FUNDING ACTIVITIES	2,598.00	(4,366.20)	(1,768.20)	-	(1,768.20)	6,419.82	(8,188.02)
GENERAL EXPENSES							
Bank Fees - General	-	-	-	-	-	(30.93)	30.93
Credit Card Merchant Fees	-	-	-	(500.00)	500.00	(625.90)	625.90
Interest Income	-	-	-	-	-	0.44	(0.44)
Other	-	-	-	-	-	0.09	(0.09)
Pacifica Education Foundation	-	-	-	(500.00)	500.00	(500.00)	500.00
Pacifica School Volunteers	-	-	-	(500.00)	500.00	(500.00)	500.00
Parcel Tax	-	-	-	-	-	(2,000.00)	2,000.00
PTO Operating Expenses	-	(465.32)	(465.32)	(2,000.00)	1,534.68	(1,901.15)	1,435.83
	-	-	-	-	-	-	-
TOTAL GENERAL EXPENSES	-	(465.32)	(465.32)	(3,500.00)	3,034.68	(5,557.45)	5,092.13
TOTAL EXPENDITURES - GENERAL FUND	3,715.35	(49,205.34)	(45,489.99)	(129,300.00)	83,810.01	(86,876.17)	41,386.18
TOTAL FUNDRAISING - GENERAL FUND	7,944.85	(5,675.99)	2,268.86	90,000.00	(87,731.14)	103,973.88	(101,705.02)
NET INCOME - GENERAL FUND	11,660.20	(54,881.33)	(43,221.13)	(39,300.00)	(3,921.13)	17,097.71	(60,318.84)
DELETED PROGRAMS							

Jamba Juice
Craft Fair
E-Waste
Longboard (St. Patrick's Day)
Plant Sales
Bike Rodeo

287.00	(287.00)
-	-
-	-
-	-
-	-
-	-

RESERVED FUNDS					
	Beginning Bal (6/30/18)	Revenue	Cost	Net Funds Raised	Spending
Popsicle Sales	2,670.25	1,125.00	(1,146.72)	2,648.53	
5th Grade Fundraising	3,537.35	-	-	3,537.35	
Total 5th Grade	6,207.60	1,125.00	(1,146.72)	6,185.88	-
Birthday Books	308.59	-	-	308.59	
Library (Book Fair)	3,176.50	27.00	(557.26)	2,646.24	
Principal's Fund - Amazon Revenue	765.75	112.88	-	878.63	
Reserved Funds	30,000.00	-	-	30,000.00	
Reserved - Water Fountain	5,000.00	-	-	5,000.00	
Eco Ambassador Grant	4,014.00	-	-	4,014.00	
TOTALS	49,472.44	1,264.88	(1,703.98)	49,033.34	-
Check	49,472.44				
	0.00				

Ending Balance
2,648.53
3,537.35
6,185.88
308.59
2,646.24
878.63
30,000.00
5,000.00
4,014.00
49,033.34
49,033.34

ORTEGA ELEMENTARY SCHOOL PARENT TEACHER ORGANIZATION

Statement of Financial Condition

For the 2018 - 2019 School Year

	Beginning of PTO Year		
	<u>6/30/2018</u>	<u>9/30/2018</u>	<u>Change</u>
ASSETS			
Cash & Equivalents	147,432.39	103,658.95	(43,773.44)
Accounts Receivable	682.55	-	(682.55)
Prepaid Expenses	-	-	-
Fixed Assets	-	-	-
TOTAL ASSETS	<u>148,114.94</u>	<u>103,658.95</u>	<u>(44,455.99)</u>
LIABILITIES			
Accounts Payable	795.67	-	(795.67)
Unearned Revenue	-	-	-
TOTAL LIABILITIES	<u>795.67</u>	<u>-</u>	<u>(795.67)</u>
RETAINED FUNDS			
General Fund	97,846.83	54,625.61	(43,221.22)
Temporarily Restricted Funds:			
Popsicle Sales	2,670.25	2,648.53	(21.72)
5th Grade Fundraising	3,537.35	3,537.35	-
Birthday Books	308.59	308.59	-
Library (Book Fair)	3,176.50	2,646.24	(530.26)
Principal's Fund - Amazon Revenue	765.75	878.63	112.88
Reserved Funds	30,000.00	30,000.00	-
Reserved - Water Fountain	5,000.00	5,000.00	-
Eco Ambassador Grant	4,014.00	4,014.00	-
TOTAL RETAINED FUNDS	<u>147,319.27</u>	<u>103,658.95</u>	<u>(43,660.32)</u>

TOTAL LIABILITIES & RETAINED FUNDS	<u>148,114.94</u>	<u>103,658.95</u>	<u>(44,455.99)</u>
	-	-	-

**ORTEGA ELEMENTARY SCHOOL
PARENT TEACHER ORGANIZATION
CHECKING ACCOUNT RECONCILIATION
Bank of America, Account Number 05795-02368
9/30/2018**

Balance per Bank Statement, 9/30/2018			\$111,824.47	A
PLUS:	Total of Items received, not yet deposited			

			-	B
LESS:	Total Outstanding Checks (Checks not cashed)			
			(8,165.52)	C

			(8,165.52)	
Adjusted Bank Balance, 9/30/2018			\$103,658.95	
Balance per Check Ledger, 9/30/2018			103,658.95	D
Difference			-	E

- A** - Obtained amount from balance per bank (bank of America online)
- B** - Balance represents total of payments (checks & cash) received but not yet deposited and/or reflected by BofA as of period of time.
- C** - Confirmed that these checks were still outstanding as of the reconciliation date per BofA online.
- D** - Agreed amount to the check ledger.
- E** - As there is no difference between the adjusted bank balance and the ledger balance, the account is reconciled with no exceptions.

